

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
Ph. (978) 352-5755 * Fax (978) 352-5727
BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
3rd Floor Meeting Room
7/14/08
7:00 PM

Selectmen Present: Matthew Vincent, Chairman; Philip Trapani; Evan J. O'Reilly, Clerk

Others Present: Stephen Delaney, Town Administrator; Janet Pantano, Administrative Assistant

Absent:

Call to Order

Mr. Vincent called the meeting to order at 7:06PM.

Warrant & Minutes

Mr. Vincent stated that there are two FY08 warrants tonight.

Mr. Trapani moved to approve the *minutes of June 23, 2008*. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.

Mr. Trapani moved to approve the *minutes of June 30, 2008 Business Meeting & Economic Development Meeting*. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.

Correspondence

Mr. Vincent stated that they have received notice that the Georgetown Scholarship recipient is Michelle Pelletier; the board congratulated her on her achievement.

Mr. Vincent stated that he has received a request from MVPC to appoint a member to a two year term as a member of the Merrimack Valley Metropolitan Planning Organization representing the Region 1 communities of Boxford, Georgetown, Groveland and Merrimac. Mr. Vincent asked if either Mr. Trapani or Mr. O'Reilly were interested. Both were going to review the information.

Old Business

Fire Chief hiring process

Mr. Vincent asked if Mr. Delaney had heard if the Fire Chief in Andover was still interested in serving on the search committee. Mr. Delaney stated that he was and that the committee could start to review resumes on July 24. He stated that the resumes are due July 23rd. Mr. Delaney read the timeline on the recruitment and stated that they have 12 candidates so far. Discussion on number of members on committee. Mr. Vincent stated Mr. Trapani is a non-voting member on the search committee so they now have 5

voting members. Mr. Delaney stated that on July 24th he will post a meeting of the Search Committee and give out packets with guidelines. Mr. Vincent stated that they will have to determine if there will be any adjustments for fall town meeting also.

Mr. Vincent stated that the per diem firefighters have been working since July 1st and it is going good.

Selectmen's Report

Economic Development Meeting summary

Mr. Trapani recapped the highlights of the Economic Development meeting and stated that the meeting is being replayed on the Cable channel.

Mr. Trapani stated that he met with Ms. Evangelista and the next step is to get the committee started 9 members, 3 town hall, 3 residents, and 3 business members. He stated that he plans to have a full committee by the beginning of September.

Media Advisory Committee

Mr. O'Reilly gave a draft outline on a Media Advisory Committee. He stated that he went over the Comcast cable contract and has to go over the Verizon contract. He stated that the MAC would have to be separate from the Cable TV Advisory Committee. He stated that when contracts are renegotiated they could add Media Committee. Mr. Trapani stated that they need a technology plan for the town. The goal is for anybody to get information, a public website and internal website.

Mr. Vincent stated that the Schools are requiring students to do 10 hours of community service and may be able to help with a web site.

Mr. Mendez stated that the CATV Committee is looking to open the second channel one government and one events. He stated not all residents have access to the internet but all have television. Matt stated that not all media can be sent out over TV. Discussion on a committee and a budget. Mr. Vincent asked Mr. O'Reilly to have a timeline at the next meeting.

Highway/DPW

Mr. Vincent stated that a timeline to review DPW is being set up and he asked that Mr. Durkee be involved in the process. Mr. Delaney stated that the consultant would look at the whole community and then see what the community could handle. Mr. Vincent stated that he would like to have this on the fall warrant. Mr. Delaney stated that they could do an informal request of consultants to get a dollar estimate.

Town Administrator's Report

Report from CoA Director

Mr. Delaney stated that he received a briefing from Colleen Fiorello, CoA Director on a Senior Center. He stated that he is reviewing the information. Discussion on a Senior Center in town.

Financial Update

Mr. Delaney stated that the final warrants are being done and they are working on the budget numbers for this fiscal year.

He stated that at the next meeting he will have a Tax Title update. Mr. Vincent asked for numbers on funds turned back by departments at the next meeting.

Mr. Vincent stated that the priorities for the fall town meeting that he sees are: Police Department, raises for non union and Mr. Delaney. He asked Mr. Delaney to get numbers for non-union raises. He stated that they have discussed hiring a part time Finance Director or full time equivalents.

Mr. Delaney stated at the next meeting they will have a report on the GASB 45 study.

Mr. Trapani stated that in Ms. Fiorello's report the CoA will be setting up a Friends of the CoA group and gift account. He stated that they need to put together a Senior Center building committee. He stated that on Sept 22 they will be having a kick off of a Friends of the CoA and this will start to raise funds for a center.

Discussion on where this group would be going. Mr. Trapani stated that he feels that they should look into a plan. Mr. Delaney stated that there are many options to do this and this group is an advocacy group. Mr. O'Reilly stated he does not want to lift expectations.

Appointments

Energy Committee

Mr. Trapani moved to reappoint *Reginald Tardif and Wayne Snow* to the Energy Committee term to expire June 30, 2009. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.

Upcoming Events

Georgetown Days Oct 25 & 26

Mr. O'Reilly read a flyer on the kick off meeting for the Georgetown Days Committee to be held on August 6, 2008 7:00PM, 2nd floor meeting room, Town Hall. Mr. O'Reilly read a list of events being planned.

Links for Learning

Mr. Trapani stated that the Links for Learning Golf Tournament is on July 21, 2008 at the Georgetown Club and there are still openings if anyone is interested.

Mr. Trapani stated that Scott Jones has set up a web site listing fun events in town Georgetownfun.org.

Mr. O'Reilly moved to adjourn. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 8:21PM

Minutes transcribed by J. Pantano.

Minutes approved July 28, 2008.